Course Syllabus

Code - Course Title	**KÜL193 - Career Planning**
Course Type	I. SEMESTER
Laboratory + Practice	1+0
ECTS	**2.0**
Language of Instruction	Türkçe
Course Type	Required Courses
Course Instructor(s)	DR. ÖĞR. ÜYESİ ABDULLAH BURAK KARADUMAN

Mode of Delivery	The mode of delivery of this course is face to face.
Place of Delivery	On Campus
Used Educational Platforms	Face-to-face
Prerequisites	There is no prerequisite or co-requisite for this course.
Courses Recomended	None
Recommended Resources	None.
Work Placement	None
Aims of the Course	The aim of this course is to enable students to develop a suitable career plan by evaluating their interests, abilities, values, and goals. The course covers the concept of career, stages of career planning, CV preparation, and preparation for job interviews. It aims to develop students' ability to make informed career decisions and prepare for job application processes.

Course Syllabus

Weeks	Learning Outcomes	Topics	Teaching Methods
Week - 1	**LO-1**	The concept of career, career planning and its stages	Lecture, Question & Answer, Discussion
Week - 2	**LO-1**	The concept of career, career planning and its stages	Lecture, Question & Answer, Discussion
Week - 3	**LO-1** **LO-4**	individual career development, developing a career strategy	Lecture, Question & Answer, Discussion
Week - 4	**LO-1** **LO-4**	Individual career development, developing a career strategy	Lecture, Question & Answer, Discussion
Week - 5	**LO-1** **LO-4**	Career planning model, career choices in the related teaching areas	Lecture, Question & Answer, Discussion
Week - 6	**LO-1** **LO-4**	career planning model, career choices in the related teaching areas	Lecture, Question & Answer, Discussion
Week - 7	**LO-2**	Preparing a CV and CV types, CV format and examples, points to be careful in preparing a CV	Lecture, Question & Answer, Discussion

Course Syllabus

Weeks	Learning Outcomes	Topics	Teaching Methods
Week - 8	LO-2	Preparing a CV and CV types, CV format and examples, points to be careful in preparing a CV	Lecture, Question & Answer, Discussion
Week - 9	LO-2 LO-3	Cover letters, introduction letters, job interview, its purposes, its methods and types	Lecture, Question & Answer, Discussion
Week - 10	LO-2 LO-3	Cover letters, introduction letters, job interview, its purposes, its methods and types	Lecture, Question & Answer, Discussion
Week - 11	LO-3	preparing for the interview and stages of interview	Lecture, Question & Answer, Discussion
Week - 12	LO-3	Preparing for the interview and stages of interview	Lecture, Question & Answer, Discussion
Week - 13	LO-3	Things to experience during interviews: question types, body language-physical signs	Lecture, Question & Answer, Discussion
Week - 14	LO-3	Things to experience during interviews: question types, body language-physical signs	Lecture, Question & Answer, Discussion

Learning Outcomes

#	Learning Outcome
1	Students will be able to analyze the concept of career, career planning and its stages
2	Students will be able to explore how to prepare a CV and CV types and will be able to prepare their own CVs
3	Students will be able to idetify how to get prepared for the interview and stages of interview
4	Students will be able to develop a career plan appropriate to them

Sustainable Development Goals

✓ Health and Quality of Life ✓ Quality Education

Course Theme

✓ Economics, Finance and Management ✓ Health Sciences and Medical Technologies ✓ Innovation Skills

AKTS Workload

Activity	Duration (Hour)	Count	Workload
Teorik Derse Katılım	1.00	14	14
Sınıf Dışı Çalışma (Ön Hazırlık & Pekiştirme Amaçlı)	1.00	14	14
Ödevler	3.00	2	6
Proje - Rapor - Sunum Hazırlama	6.00	1	6

AKTS Workload

Activity	Duration (Hour)	Count	Workload
Ara Sınav Hazırlığı (sınav süresi dahil)	4.00	1	4
Final Sınavı Hazırlığı (sınav süresi dahil)	6.00	1	6
Uygulama (Laboratuvar, Müzik/Enstrüman Uygulaması, Atölye/Saha Çalışması vb.)	0.00	0	0
Staj Uygulaması	0.00	0	0
		Calculated ECTS	**2.0**

Assessment Method and Passing Requirements

✓ Presentation