Course Syllabus

Code - Course Title	**KÜL193 - Career Planning**
Course Type	I. SEMESTER
Laboratory + Practice	1+0
ECTS	**2.0**
Language of Instruction	Türkçe
Course Type	Required Courses
Course Instructor(s)	DOÇ. DR. ZEHRANUR KAYA

Mode of Delivery	The mode of delivery of this course is face to face.
Place of Delivery	On Campus
Used Educational Platforms	Face-to-face
Prerequisites	There is no prerequisite or co-requisite for this course.
Courses Recomended	None
Recommended Resources	https://kariyerplanlama.gov.tr/ and the presentation prepared by the instructor.
Work Placement	Nobe
Aims of the Course	In this course, which is planned in accordance with the language skills and communication methods of students with hearing loss, the objectives are for students who have just begun their education to develop awareness regarding their professions, learn job application techniques, and become familiar with work environments.

Course Syllabus

Weeks	Learning Outcomes	Topics	Teaching Methods
Week - 1	**LO-1**	The concept of career, career planning, and its stages	Lecture, Problem Solving, Brain Storming, Gamification
Week - 2	**LO-1**	The concept of career, career planning and its stages	Lecture, Question & Answer, Problem Solving, Brain Storming, Gamification
Week - 3	**LO-1** **LO-2** **LO-3**	Preparing a written career plan and presenting it in class.	Lecture, Question & Answer, Problem Solving, Brain Storming, Gamification
Week - 4	**LO-1** **LO-2** **LO-3**	What is the right job for them? Explaining through written and oral/sign communication.	Lecture, Question & Answer, Problem Solving, Brain Storming, Gamification
Week - 5	**LO-2** **LO-4**	Job search skills	Lecture, Question & Answer, Problem Solving, Brain Storming

Course Syllabus

Weeks	Learning Outcomes	Topics	Teaching Methods
Week - 6	**LO-2** **LO-4**	job search environments	Lecture, Question & Answer, Problem Solving, Brain Storming, Gamification
Week - 7	**LO-4** **LO-5**	Resume preparation and types of resumes, CV formats and examples, and key points to consider when preparing a CV	Lecture, Question & Answer, Problem Solving, Brain Storming, Document/Text/Data Analysis
Week - 8	**LO-1** **LO-5**	Review of resumes prepared by students and determination of the format for correct writing.	Lecture, Question & Answer, Problem Solving, Brain Storming, Document/Text/Data Analysis
Week - 9	**LO-1** **LO-6**	Rules for writing job application letters and sample applications	Lecture, Question & Answer, Problem Solving, Brain Storming, Document/Text/Data Analysis
Week - 10	**LO-1** **LO-6**	Reviewing and editing job application letters.	Lecture, Question & Answer, Problem Solving, Brain Storming, Demonstration and Practice
Week - 11	**LO-1** **LO-3** **LO-7**	Providing information on job interviews.	Lecture, Question & Answer, Problem Solving, Brain Storming, Simulation
Week - 12	**LO-1** **LO-7**	Analysis of questions asked during job interviews.	Lecture, Question & Answer, Problem Solving, Brain Storming, Gamification, Document/Text/Data Analysis
Week - 13	**LO-1** **LO-7**	Conducting mock job interview simulations.	Lecture, Question & Answer, Problem Solving, Brain Storming, Simulation
Week - 14	**LO-1** **LO-2** **LO-3** **LO-4** **LO-5** **LO-6**	Preparing a file for job applications.	Lecture, Question & Answer, Problem Solving, Brain Storming

Learning Outcomes

#	Learning Outcome
1	The student can explain the concepts of career and career planning, as well as the stages of career planning.
2	The student can explain, through written, oral, or sign language, the professions and fields of work suitable for them, taking into account their own interests, talents, and characteristics.
3	The student can prepare a career plan in line with their personal goals and professional expectations.
4	The student will be able to use appropriate job search resources by identifying job search methods and environments.
5	Can prepare a curriculum vitae (CV) to be used in job applications.
6	The student will be able to prepare a job application letter in accordance with the writing rules of job application letters.
7	The student can express themselves in writing, orally, or through sign language in accordance with job interview rules.

Sustainable Development Goals

✓ End Poverty ✓ Quality Education ✓ Reducing Inequalities

Course Theme

✓ Educational Sciences and Educational Technologies ✓ Society, Law and Communication

AKTS Workload

Activity	Duration (Hour)	Count	Workload
Teorik Derse Katılım	1.00	14	14
Sınıf Dışı Çalışma (Ön Hazırlık & Pekiştirme Amaçlı)	1.00	14	14
Ödevler	2.00	8	16
Proje - Rapor - Sunum Hazırlama	1.00	1	1
Ara Sınav Hazırlığı (sınav süresi dahil)	1.00	1	1
Final Sınavı Hazırlığı (sınav süresi dahil)	1.00	1	1
Uygulama (Laboratuvar, Müzik/Enstrüman Uygulaması, Atölye/Saha Çalışması vb.)	0.00	0	0
Staj Uygulaması	0.00	0	0
		Calculated ECTS	**2.0**

Assessment Method and Passing Requirements

✓ Open-Ended Test ✓ Performance Assessment (Individual/Panel-Based) ✓ Homework