## Course Syllabus

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| **Code - Course Title** | **TÜR115 - Writing and Speaking Skills for Computer Operator Training I** |
| **Course Type** | I. SEMESTER |
| **Laboratory + Practice** | 3+0 |
| **ECTS** | **2.0** |
| **Language of Instruction** | Türkçe |
| **Course Type** | Required Courses |
| **Course Instructor(s)** | ÖĞR. GÖR. AYŞE BERAL |

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| **Mode of Delivery** | Face to face learning. |
| **Place of Delivery** | On Campus |
| **Used Educational Platforms** | Face-to-face |
| **Prerequisites** | There is no prerequisite or co-requisite for this course. |
| **Courses Recomended** | There is no recommended optional programme component for this course |
| **Recommended Resources** | None |
| **Work Placement** | N/A |
| **Aims of the Course** | The objective is to enable students to develop their written and oral communication skills by using Turkish correctly, effectively, and functionally, and to ensure they can express their emotions, thoughts, knowledge, and experiences in a clear, consistent, and rule-compliant manner. In this regard, it is aimed that students be able to produce written texts related to the professional field of computer operation, comprehend what they read and hear, utilize professional terminology, and establish effective communication in both professional and social life. |

## Course Syllabus

| Weeks | Learning Outcomes | Topics | Teaching Methods |
|---|---|---|---|
| **Week - 1** | **LO-1** **LO-2** **LO-8** | Reading activities for the school newspaper; evaluation of the newspaper. Analyzing a news story according to the 5W1H (Who, What, Where, When, Why, and How) framework. | Lecture, Question & Answer, Discussion, Brain Storming, Critique/Critical Reading, Demonstration and Practice, Concept Mapping |
| **Week - 2** | | Intermediate Level: Guided Written Expression in the Field of Computer Operator Profession: Sentence writing, Blank filling, Event writing; | Lecture, Question & Answer, Critique/Critical Reading |
| **Week - 3** | | Written Composition: Main idea, Point of view, Planning, Introduction, Development, Conclusion, | Lecture, Question & Answer, Discussion, Brain Storming, Critique/Critical Reading |

## Course Syllabus

| Weeks | Learning Outcomes | Topics | Teaching Methods |
|---|---|---|---|
| **Week - 4** | | Paragraph structure, Sentence order; | Lecture, Question & Answer, Critique/Critical Reading |
| **Week - 5** | | Continuity and Connection in Written Expression; Different Text Types; Salvador Dali paintings elected to the determination of critical examination and review criteria | Lecture, Question & Answer, Brain Storming, Critique/Critical Reading |
| **Week - 6** | | The narration and writing of memories. | Lecture, Question & Answer, Brain Storming, Critique/Critical Reading |
| **Week - 7** | | Prepare news stories for the newspaper story school building and to determine criteria. | Question & Answer, Critique/Critical Reading, Demonstration and Practice |
| **Week - 8** | | Vocabulary Development in the Field of Computer Operation; Reading, comprehending, and explaining informative texts related to the computer department | Lecture, Question & Answer, Brain Storming, Critique/Critical Reading, Concept Mapping |
| **Week - 9** | | Oral and written explanations of reading comprehension questions related to informative texts, and information regarding the characteristics of the genre. | Lecture, Question & Answer, Discussion, Brain Storming, Critique/Critical Reading |
| **Week - 10** | | As Verbal descriptions painting of landscape and writing in paragraph order | Lecture, Question & Answer, Brain Storming, Critique/Critical Reading |
| **Week - 11** | | Reviewing and correcting descriptive texts in terms of meaning, sentence structure, and grammatical rules. | Lecture, Question & Answer, Brain Storming, Critique/Critical Reading |
| **Week - 12** | | The words used in a series of newspaper (headlines, sürmanşetinden, logo, emblem, string, etc.). Meaning explanations and use appropriate sentences, writing and editing. | Lecture, Question & Answer, Critique/Critical Reading, Concept Mapping |
| **Week - 13** | | making puzzles regarding newspaper terms | Question & Answer, Concept Mapping |
| **Week - 14** | | making puzzles regarding newspaper terms | Question & Answer, Concept Mapping |

## Learning Outcomes

| # | Learning Outcome |
|---|---|
| 1 | 1. Can explain different types of texts in written and oral form. |
| 2 | 2. They can analyze the content of a written text and/or oral presentation by explaining the meanings of the words. |
| 3 | 3. Can correct oral and/or written texts produced in different genres in groups in terms of content, title, paragraph, introduction, body, conclusion, vocabulary, punctuation, and spelling. |
| 4 | 4. May publish written and/or oral products. |
| 5 | The student can ask and answer questions using various interrogative words and question suffixes. |
| 6 | Organizes professional information and expresses it using appropriate vocabulary, syntax, and style of delivery through speech and/or sign language. |
| 7 | The student can analyze the content and structure of a short story by identifying its structural elements (plot, time, setting, character), theme, main idea, and the characteristics of the narrator. |
| 8 | Organizes information expressed through oral, written, and/or sign language, maintains connections, and can transfer it in various forms. |

## Sustainable Development Goals

✓ Quality Education

## Course Theme

✓ Educational Sciences and Educational Technologies

## AKTS Workload

| Activity | Duration (Hour) | Count | Workload |
|---|---|---|---|
| Teorik Derse Katılım | 3.00 | 14 | 42 |
| Sınıf Dışı Çalışma (Ön Hazırlık & Pekiştirme Amaçlı) | 0.00 | 0 | 0 |
| Ödevler | 1.00 | 8 | 8 |
| Proje - Rapor - Sunum Hazırlama | 0.00 | 0 | 0 |
| Ara Sınav Hazırlığı (sınav süresi dahil) | 3.00 | 1 | 3 |
| Final Sınavı Hazırlığı (sınav süresi dahil) | 3.00 | 1 | 3 |
| Uygulama (Laboratuvar, Müzik/Enstrüman Uygulaması, Atölye/Saha Çalışması vb.) | 0.00 | 0 | 0 |
| Staj Uygulaması | 0.00 | 0 | 0 |
| | | **Calculated ECTS** | **2.0** |

## Assessment Method and Passing Requirements

*No content has been provided.*